

January 14, 2025 Meeting Agenda

Regular Board Meeting—7:00 PM

Roll Call

Pledge of Allegiance

Prayer by Mary Soukup

Moment of silence for Roger Baker

Old Business:

Approve the Minutes from December 10, 2024 meeting

Reports:

Justice Report- Justice Seaman

Assessor- Holley Smalt

Code Enforcement Officer- Charles Cagle

Dog Control Report- Debra Matthews DCO

Highway Report- Thomas Flansburg

Planning Board / ZBA

ZBA- resignation of Shawn Smith and Mary Ann McManus

Plan moving forward?

Organizational Meeting:

1. Approve Supervisor Emily Murray to transfer funds and sign checks
2. Approve Supervisor Emily Murray to do banking at Community Bank

3. Approve Supervisor Emily Murray to do banking at Five Star Bank
4. Approve Supervisor Emily Murray to Invest Town Funds
5. Approve to Appoint Cindy Smith as the deputy Supervisor for the year 2025.
Salary \$800.00 per year.
6. Approve Deputy Supervisor Cindy Smith to transfer Town Funds and Sign Checks.
7. Authorize the Tax Collector to turn Tax Money over to the supervisor once a week.

8. Approve Salaries of Elected Officials for the year 2025:

*Supervisor	\$7,200.00
*Councilperson (3) @	\$3,000.00 each
* <i>Councilperson Soukup</i>	\$2,000.00
*Town Clerk /Tax Collector	\$13,250.00
*Town Justice	\$10,000.00
*Highway Superintendent	\$54,000.00

9. Approve One Year Appointments and their salaries for the 2025 term:

1/1/25-12/31/25

* Attorney for the Town- Richardson & Pullen -	\$200.00 per Hour
* Historian Cindy Smith-	\$00
* Dog Control Officer Debra Matthews	\$3,800.00
* Assistant DCO Michael Matthews	\$1,000.00
*Code Enforcement Officer Charles Cagle	\$5,000.00
*** (includes mileage and cell phone)	
*House Keeper Susan Peck	\$15.50 per hour
*Record Manager Officer Susan Peck	
*Records Advisory Board: Susan Peck, Cindy Smith	
*Budget Officer Emily Murray	
*Mail Clerk Susan Peck	
*Newspaper Reporter Supervisor Emily Murray	
*Baldwin Services for Accounting	\$9,300.00
*Baldwin Services for Payroll	\$2,300.00
*IT- Ed's Computers Hourly Rate as needed	
*Health Officer-Dr Mackellar	\$410.00 per year

*Registrar of Vital Statistics -Susan Peck -	\$500.00 per year
*Deputy Highway Superintendent- John Robords	\$600.00 per year
* Assessor Holley Smalt-	\$13,410.00
*Board of Assessment Review Chair-	\$30.00 per hour
*Board of Assessment Review 2 Members @	\$25.00 per hour

10. Approve Organization and How Often Salaries are paid for the Year 2025

*Monthly Town Board Meeting- Second Tuesday of the month at 7:00 PM
Fremont Town Hall

*Official Newspaper- Evening Tribune / Shopper

*Official Bank- Community Bank/Five Star

* Mileage Rate **70** cents per mile (2025 Federal Rate)

*Salaries Paid: **Bi Weekly**: Superintendent of Highways, Highway Employees, and Town Clerk / Tax Collector

*Salaries Paid: **Monthly**: Supervisor, Assessor, Dog Control Officer, Deputy Dog Control Officer, Justice, Code Enforcement Officer

*Salaries Paid: **Quarterly**: Councilmen, Registrar, Deputy Supervisor, and Accountant / Payroll, Deputy Highway Superintendent

*Salaries Paid: **Annually**: Health Officer and Historian.

*Salaries Paid: **Hourly**: Housekeeper, Board of Assessment Review members, Town Attorney

Regular Meeting

11. Resolution to Audit the Justice Court Records for the year 2024 by Baldwin Services. Cost is \$600.00

Pay the Bills on Abstract #1 of 2025

Public Comments??

Meeting Adjournment

DRAFT